

## Terms and Conditions

### Women Leadership and Negotiation Summer Academy 6-10 August 2018, Austria

#### I. Payment and Taking up your Slot

By applying you confirm that, if selected, you will take up your slot and be required to transfer the registration fee of € 950 by bank transfer in full within 4 weeks.

If your transfer is not made on time we cannot guarantee your slot in the Summer Academy

#### II. Refunds and Cancellation by You

Since we run a highly involved selection process and only select just over a dozen participants, after which we individually design the Academy program, we will only be able to refund your participation fee if

- a) You cancel no later than 2 months before the first day of the Summer Academy
- b) You cancel later but we are still able to find a participant who qualifies to take your slot

No more refunds can be made if the cancellation is made within 1 week before start of the Academy (i.e. after 29 July 2018).

The transfer cost for any refunds due to cancellations from your side will have to be borne by you.

#### III. Refunds and Cancellation by Us

In case we have to cancel the Academy due to severe unexpected circumstances (e.g. severe illness or injury of the lead trainer) we will refund you in full for the following:

- a) Your registration fees
- b) The cancellation costs of your flight ticket

The transfer cost for any refunds due to cancellations from our side will be borne by us.

#### IV. Visa

If you need a visa to come to Austria, we will be happy to issue a visa invite letter for you once we have received your registration fee. You yourself will be responsible to apply for the visa at the Austrian Embassy of your country.

While we support you in any way we can, we have no influence over the final decision of the visa and our Refund and Cancellation policy applies as mentioned above.

Please email to [office@necademy.com](mailto:office@necademy.com) should you have any questions.

**These Terms and Conditions are a supplement to the general [Terms of Service](#) and [Privacy Policy](#) of Negotiation Academy which, by applying for the Academy, you also agree to.**